

## Post : Senior Chemical Demilitarisation Officer (P-4)

### General Information

- **Contract Type:** Fixed-term Professional
- **Grade:** 4
- **Total Salary (including post adjustment) :** USD 108,730
- **Closing Date:** 20/11/2020

### Job Summary

- OPCW is looking for a dedicated professional with a background in chemical demilitarisation and/or chemical weapons technology to join Chemical Demilitarisation Branch team
- Incumbent of this post will be responsible to plan and to manage inspections of Old and Abandoned Chemical Weapons sites (OACW sites) in relation to the Convention as well as to coordinate and to advise inspection team leaders with regard to policy requirements and specific verification approach and techniques to be used for the implementation of the inspection directives
- This post requires strong problem solving skills in order to study unresolved issues raised during the process of inspection and to seek possible solutions
- The individual will need strong analytical and conceptual skills. To be able to work under pressure and subject to urgent deadlines

### Main Responsibilities

Senior Chemical Demilitarisation Officer will have the following duties:

- To plan and to manage inspections of declared Old and Abandoned Chemical Weapons sites (OACW sites) with respect to the object and purpose of the Convention
- To guide inspection team leaders on: relevant information, policy requirements, specific verification approach and techniques to be used for the implementation of the inspection mandate.
- To review the daily Situation Reports and the Preliminary Findings Reports
- To advise and to support inspection team leaders for the finalisation and for the preparation of the Final Inspection Reports
- To study verification related issues, to seek possible solutions, to develop technical assessments, guidelines or Standard Operation Procedures (SOP) in relation to verification related issues
- To liaise with the inspected State Parties (ISP)
- To develop and to update inspection plans of different terms for CW related facilities
- To prepare correspondence and reports
- To take part as inspector during inspections
- Represent OPCW at conferences and seminars



## Qualifications and Experience

### Education

The educational qualifications required for this position:

Advanced university degree in science (preferably in chemistry or chemical engineering), a first level university degree in combination with qualifying experience (minimum 9 years) may be accepted in lieu of the advanced university degree. Equivalent or specialised training in combination with minimum 13 years of qualifying experience may be accepted in lieu of a degree.

### Knowledge and Experience

#### Experience:

- Experience in the field of chemical demilitarisation and/or chemical weapons technology - minimum of 7 years relevant experience in combination with a Master Degree, or 9 years relevant experience with a first level degree, or 13 years with no degree
- Proven ammunition and explosive ordnance disposal (EOD) specialist experience
- Expert experience working with WW1 chemical ammunitions
- Experience working at an international level would be an asset
- Experience on destruction operations of CW or OACW will be an added value

#### Knowledge:

- Extensive knowledge in the area of CW destruction and CW munitions design is essential
- Knowledge of EOD techniques as well as live agent training are essential
- Knowledge on chemical defence is desirable

### Skills and Competencies

#### Analytical and conceptual skills

- Conscientiousness and accuracy
- Problem-solving skills, including the ability to identify and participate in the resolution of issues/problems, and quickly make sound decisions
- Ability to plan and organise, and to work under pressure and subject to urgent deadlines
- Excellent communication skills (verbal and written) including ability to prepare reports and conduct presentations, and the ability to provide clear guidance to others
- Tact, discretion and the ability to work harmoniously in a multi-cultural environment
- Expertise in the use of MS Office packages (databases, spreadsheet, and word processing)

#### Languages

Fluency in English is essential and a good working knowledge of one of the other official languages (Arabic, Chinese, French, Russian, and Spanish) is desirable.